



INDIANAPOLIS MOTOR SPEEDWAY MUSEUM

POSITION DESCRIPTION

<u>Position Title:</u>	Racing Simulator Attendant
<u>Department:</u>	Guest Services, IMS Museum
<u>Reports To:</u>	Guest Service Manager
<u>Location:</u>	IMS Museum, 4750 W. 16 th Street, Indianapolis, IN 46222
<u>FLSA Status:</u>	Temporary Part-Time, Non-Exempt

ORGANIZATION SUMMARY

The Indianapolis Motor Speedway Museum is as an independent 501(c)(3) nonprofit organization. While located within the track, the Museum is operated separately from the Indianapolis Motor Speedway. The Indianapolis Motor Speedway Museum celebrates more than a century of the innovation, thrill, and cultural significance of motor racing at the Indianapolis Motor Speedway. Through world-class storytelling, ingenuity, the arts, and design, we bring alive emotional experiences capturing the essence and cultural impact of the Indianapolis Motor Speedway. We promise to foster the creation of family traditions and stirring memories across generations.

POSITION SUMMARY

TRADITIONS is one of the newest and most guest-focused exhibits at the IMS Museum. Combining the stories and celebration of the Indy 500 with both high and low-tech interactive elements, museum guests can fully immerse themselves into what makes the Month of May so special. Three simulator stations, Utilizing Forza 7 with an X-box steering wheel controller, allows guests over the age of 12 to attempt to qualify for the Indy 500 in a four-lap session. The IMS Museum Guest Services staff is looking for a gaming savvy, knowledgeable and engaging person, to fill the position of Racing Simulator Attendant. This person is mainly responsible for attending to all customer needs at our Racing Simulator station within the TRADITIONS exhibit. Additionally, this person would assist guests with converting their time into mph and providing an overall positive guest experience. Shifts will be scheduled during regular museum hours and/or during afterhours, private events, including evenings and weekends.

SPECIFIC DUTIES:

- Responsible for Racing Simulator station start up, operation.
- Assures that X-box systems, monitors, and any associated technology is properly used by both staff and guests and seeks help when it malfunctions.
- Engage with museum guests and encourage participation in the Racing Simulator experience.
- Enforce Racing Simulator courtesy rules/regulations in a polite and professional manner.
- Efficiently reset Racing Simulator system in between guests.
- Assist guests with conversion of total lap time into mph average, determining qualification speed.
- Assisting during the setup and removal / at the end of external events
- Assist Museum Hosts and Museum Host Supervisor as appropriate.
- Other duties as assigned.

QUALIFICATIONS:

- Knowledge of and ability to operate and troubleshoot gaming, simulator and/or X-box systems.
- Experience working with the public is desired.
- Very good oral communications skills, with an emphasis on inter-personal relations.
- Ability to work collaboratively with a variety of people with different skills and abilities.
- Ability to follow Museum policies and procedures.
- Weekday and occasional evening and/or weekend availability.

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Ability to stand and/or walk within a limited footprint for long periods of time.
- Ability to bend, reach and stoop repeatedly.
- Ability to lift/carry 11-25 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions.

APPLICATION: museumjobs@brickyard.com

-end-