



INDIANAPOLIS MOTOR SPEEDWAY MUSEUM
POSITION DESCRIPTION

Position Title: Bus Driver
Department: Guest Services, IMS Museum
Reports To: Tour Operations Manager
Location: IMS Museum, 4750 W. 16th Street, Indianapolis, IN 46222
FLSA Status: Temporary Part-Time, Non-Exempt

ORGANIZATION SUMMARY

The Indianapolis Motor Speedway Museum is as an independent 501(c)(3) nonprofit organization. While located within the track, the Museum is operated separately from the Indianapolis Motor Speedway. The Indianapolis Motor Speedway Museum celebrates more than a century of the innovation, thrill, and cultural significance of motor racing at the Indianapolis Motor Speedway. Through world-class storytelling, ingenuity, the arts, and design, we bring alive emotional experiences capturing the essence and cultural impact of the Indianapolis Motor Speedway. We promise to foster the creation of family traditions and stirring memories across generations.

POSITION SUMMARY

The Indianapolis Motor Speedway Museum is looking for a Class B-CDL certified bus driver to create one-of-a-kind guest experiences guiding a variety of tours within the Speedway.

SPECIFIC DUTIES:

- Greet and escort guests onto the tour bus prior to their lap of the Indianapolis Motor Speedway Track.
- Point out key features of interest regarding the Indianapolis Motor Speedway.
- Assume responsibility for safety of each tour group.
- Willingness to converse with guests to ensure an educational and enjoyable experience.

QUALIFICATIONS:

- Valid Class B CDL with Passenger Endorsement
- Medical Examiners Certificate
- Very good oral communications skills, with an emphasis on inter-personal relations.
- Ability to work collaboratively with a variety of people with different skills and abilities.
- Ability to follow Museum policies and procedures.

- Weekday/Weekend Availability
- Occasional Evening Availability

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Ability to drive multiple tours on a given day.
- Ability to stand and/or walk within a limited footprint for long periods of time.
- Ability to bend, reach and stoop repeatedly.
- Ability to lift/carry 11-25 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions.

All offers of employment at the Indianapolis Motor Speedway Museum are contingent upon clear results of a thorough background check

APPLICATION: museumjobs@brickyard.com

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